

## Ugley Parish Council

### Minutes of Parish Council Meeting held on 22 January 2018

#### Present:

Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice-Chairman),  
Cllr. David Hilton, Cllr. Roger Pryor, Cllr. Jean Reay Cllr. Tony Turner and Mrs.  
Louise Johnson (Parish Clerk).

#### Members of the Public:

Essex County Cllr. Ray Gooding.  
District Councillor Janice Loughlin.

The meeting opened at 7.00pm.

1. **Apologies for Absence** Cllr. Betty Francis.

2. **Declarations of Interest** None.

3. **Signing of the Minutes**

The minutes of the meeting held on 11 December 2017 were confirmed as a true record and signed by the Chairman.

4. **District Cllr. Janice Loughlin**

At the recent finance meeting, Uttlesford District Council (UDC) agreed to match fund one Police Community Support Officer (PCSO). The rest of the funding will come from Stansted, Elsenham and Henham Parish Councils. It was deliberated whether Ugley Parish Council may come to an arrangement with either Henham or Elsenham Parish Councils and arrange for the PCSO to help with preventing traffic over the width limit using Ugley Green, although PCSO have very limited powers.

Marchfield Development has submitted a planning application for 350 new homes on the Fairfield Site in Elsenham and Henham. The Joint Parish Council Steering Group (JPCSG), held a recent meeting, which Cllr. Turner and Cllr. Cross had attended. The Parishes intend to fight this development mainly on the grounds of increase in traffic and lack of infrastructure. The air quality will be measured in Lower Street, Stansted, the report will be submitted as part of the response to this application.

It was very disappointing to see that building work had commenced on the new building in Vicarage Lane, Ugley, despite the Parish Council objecting to the dangerous access. Cllr. Loughlin to look into this.

The appeal by Ash Soni to provide a dispensing service at Stansted Pharmacy has been dismissed, due mainly to the proximity and distance to other pharmacies. Stansted Parish Council was very disappointed that the appeal was lost. They are going to talk to the West Essex Clinical Commissioning Group (WECCG) to discuss the review of the Pharmaceutical Needs Assessment.

**Cllr. Ray Gooding joined the meeting.**

**5. Essex County Councillor's report**

Cllr. Gooding reported that the proposed Fairfield planning application includes a new primary school. Essex County Council ratio is 0.3 primary school children per new property; this development would therefore generate 105 children. This is not enough children to justify a new school. There is capacity at Henham Primary School and Elsenham Primary School will have spaces once the extension is completed. For these reasons Essex County Council (ECC) will not be supporting Fairfield's proposal on building a new school.

Cllr. Gooding had attended a meeting with Environment Agency, Planning Officers from UDC, Stansted Parish Councillors and representatives of the Stansted Flood Group to discuss the flooding in the vicinity of the new Walpole Farm development on the B1383. Cllr. Gooding was extremely annoyed that the developer tried to blame Essex Highways for the flooding, saying that Highways had turned down an application delaying their work. Cllr. Gooding said the developer should have got all the documentation agreed before any work commenced.

**Cllr. Gooding left the meeting.**

**6. Clerk's Report**

It was agreed that Ugley Parish Council would not at this present time become a member of Stop Stansted Expansion (SSE).

**Proposal**, Ugley Parish Council adopts Uttlesford District Council's new Code of Conduct.

Cllr. Shutes proposed, Cllr. Hilton seconded, the vote was carried unanimously. The Parish Clerk to circulate the new code of Conduct to all Councillors, and advice Simon Pugh at Uttlesford District Council.

It was agreed to hold the Planning Enforcement meeting with Nigel Brown and Sarah Marshall, from UDC on Monday 19 February 2018.

The Parish Clerk is to circulate the current Standing Orders and Financial Regulations for all Councillors to review. Any amendments can then be discussed at the Parish Council's meeting in February.

**7. Planning Application**

**UTT/17/2902/HHF** Erection of ancillary annexe. Sundown, Cambridge Road, Ugley. **As the plans had not been received for this application, it was agreed that Councillors would look at the proposal on UDC website and email any comments to the Parish Clerk.**

**Decisions made by Uttlesford District Council**

**UTT/17/3152/HHF** Demolition of existing garage/outbuilding and erection of single storey timber framed garage and porch. The Maltings, Vicarage Lane, Ugley.  
**Approved.**

The Parish Clerk had reported to Essex Highways that the resident had moved the public footpath in order to proceed with this development.

The Parish Clerk had also informed UDC planning, but the application had still been approved. Cllr. Loughlin is to liaise with Catherine Nicholson at UDC.

## 8. Financial Report

**Proposal,** Ugley Parish Council agreed a precept of £6,000 for 2018/19. This is a 2.41% decrease on all band D houses in Ugley.

The Chairman and Parish Clerk signed the 'Precept upon Charging Authority'.

It was agreed that the £500 home bonus should go towards improvements to the Village Hall. The Parish Clerk is to arrange for the funds to be transferred from UDC and then to the Village Hall account.

Cashflow – Circulated

Payments requiring authorisation;

BACS	St Peter's Fabric	£ 680.00
BACS	British Legion	£ 32.00
BACS	L Johnson	£ 536.48
BACS	HM Customs	£ 135.80

Balance brought forward **£8831.28**

BACS	St Peter's Fabric	£ 680.00
BACS	British Legion	£ 32.00
BACS	L Johnson	£ 536.48
BACS	HM Customs	£ 135.80
BACS	Tom King	£ 37.50

Total Payments **£1421.78**

Balance carried forward **£7409.50**

## 9. Any other Business (no decisions can lawfully be made under this item).

The meeting closed at 8.30pm

Next meeting is on Monday 26 February at 7.00pm, in the Ugley Village Hall.

Signed