

Ugley Parish Council

Minutes of Parish Council Meeting held on 14 September 2015

Present:

Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice-Chairman), Cllr. Betty Francis, Cllr. Roger Pryor, Cllr. Jean Reay, Cllr. Tony Turner and Mrs. L Johnson (Parish Clerk).

Members of the Public: 0, District Cllr. J Loughlin.

1 The Meeting opened at 8.00pm

2. **Apologies for Absence:** Cllr. D Hilton and Essex County Cllr. Ray Gooding.

3. **Declarations of Interest** – Cllr. D Cross, Cllr. B Frances and Cllr. J Reay are members of the Village Hall Committee and declared a non-pecuniary interest on item 6 of the agenda.

4. The minutes of the meeting held on the 20 July 2015 were confirmed as a true record and signed by the Chairman.

5. District and County Councillor' Reports

Cllr. J Loughlin reported that Uttlesford District Council (UDC) was holding a special meeting on Wednesday 16 September 2015 regarding the 'Greater Essex Devolution'. UDC ambition is for Essex to become the fastest growing UK economy outside of London, with a high quality standard of living for their residents. An extraordinary meeting is being held on the evening of the 16 September 2015, to discuss the Syrian refugee crisis.

6. Village Hall – Councillor D Cross

It was agreed that this was a worthy course to donate the funds too.

Proposal, Ugley Parish Council donates £750 given by District Cllr. J Loughlin to the Ugley Village Hall for upgrading the security lighting around the perimeter.

Cllr. D Cross proposed, Cllr. R Prior seconded, the vote was carried unanimously. The Parish Clerk will liaise with Cllr. D Hilton on either transferring the funds or paying the invoice direct.

7. Clerk's Report

- a) The Parish Clerk is to arrange the dates for the 2016 Parish Council Meeting.
- b) The External audit report had been received, there were no matters outstanding on the annual return; however it had been noted that the Parish Council had no Standing Orders or Financial Regulations in place, also the Asset Register and Risk Management needed updating. The Parish Council has already addressed the lack of Standing Orders and these have now been adopted, it was therefore decided to focus on adopting Financial Regulations.

**8. Planning Applications
Plans Received**

- a) **UTT/15/2531/FUL** Retrospective application for change of use of garage to business use for car repair and spraying. Woodlands Bungalow, North Hall Road, Ugley.
No Comment.

Decisions made by Uttlesford District Council

- b) **UTT/15/1421/HHF** Proposed rear extension. Home Farm, North Hall Road, Ugley.
Approved.
- c) **UTT/15/1655/HHF** Proposed loft conversion and single ground floor link extension to connect garden room to main house. Retention of existing garage but with roof rotated 90 degrees and a new infill extension to front to form front entrance porch. 7 Patmore Fields, Ugley. **Approved.**
- d) **UTT/15/2268/HHF** Proposed attic conversion including 10 roof lights. Greenside, Ugley Green. **Approved.**
- e) **UTT/15/1723/LB** Insertion of 4 steel ties to tie the front and rear wall plates together. Internal alteration. **Approved.**
- f) **UTT/15/1835/HHF** Proposed first floor side extension and separate ground floor side extension. Marlan, Cambridge Road, Ugley. **Approved.**

- 9. Financial Report**
Payment approved since last meeting
100993 Hilberys £234.00

The following cheque was approved for signing;
100994 Ulltesford Association of Local Councils £25.00

Cash flow		
Cash Statement	Balance brought forward	£6,264.02
Income	nil	
Payments	100989	£533.70
	100990	£133.20
	100991	£ 27.00
	100992	£ 20.00
	100993	£234.00
Total		£947.90
Balance carried forward		£5,316.12
Current balance		
Community account		£3,243.68
Business Premium Account		£2,072.44
Total		£5,316.12

The Parish Clerk explained the Parish Council had a healthy balance and all budgets were on target. The second instalment of the precept, £3,483, will be paid into the account on 15 September 2015.

The Norton Internet Security has been renewed at a cost of £39.99; this is an antivirus protection for the Parish Council's laptop.

Barclay's Bank is no longer offering the service of returning paid cheques with the bank statements.

10. Any other Business (no decisions can lawfully be made under this item).

Cllr. T Turner informed the meeting that the village pump needed re-painting.

Cllr. T Turner asked who he could contact regarding light pollution in the village, Cllr. J Loughlin suggested Environmental Health at UDC.

Despite sending two letters asking the resident of Chestnut Cottage to remove the boards they had placed across the ditch making an unauthorised access on to the village Green, this had still not been done. It was therefore agreed to ask Hilberys, that the next time they cut the grass on the Village Green to remove the boards.

Cllr. J Loughlin extended an invitation from her other constituents to meet with Cllr. N Shutes and other Councillors from Ugley.

Cllr. N Shutes asked why Ugley would not be holding their annual fete in 2016. Cllr. B Frances and Cllr. D Cross explained it was due to a lack of venue and help from other residents in the village; an advert had been placed in the village magazine asking for new ideas and help at the 2015 fete and not one person had volunteered.

There being no further business the meeting closed at 8.35pm

Next Meeting; Monday 19 October 2015 at 8.00pm, held in the Ugley Village Hall.

Signed

Chairman