

Minutes
The Annual Ugley Parish Council Meeting
23 May 2016

Present: Cllr. Nick Shutes (Chairman), Cllr. Betty Francis, Cllr. David Hilton, Cllr. Roger Pryor, Cllr. Jean Reay, Cllr. Tony Turner and Mrs. L Johnson (Parish Clerk).

Members of the Public: None.

The meeting opened at 7.00pm

- 1 Election of Chairman**
Cllr. N Shutes was proposed by Cllr. R Prior, seconded by Cllr. J Reay, the vote was carried unanimously.
Resolved, Cllr. N Shutes is duly elected Chairman for the coming year.
- 2. The ‘Declaration of Acceptance of Office’** was duly signed by the Chairman, Cllr. N Shutes.
- 3. Election of Vice Chairman**
Cllr. D Cross was proposed by Cllr. D Hilton, seconded by Cllr. T Turner, the vote was carried unanimously. Resolved, Cllr. D Cross is duly elected Vice-Chairman for the coming year.
- 4. Apologies for Absence:** Cllr. D Cross, District Cllr. J Loughlin and County Cllr. R Gooding.
- 5. Declarations of Interest – None.**
- 6. Minutes**
The minutes of the meetings held on the 11 April 2016, having been circulated were approved by the Parish Council and signed by the Chairman as a true record.
- 7. Open to the public.** None present.
- 8. Parish Council’s assets**
It was agreed to employ the services of Mr. M Burke to paint the village pump, mend the seat on the village green and re-felt the bus shelter on Cambridge Road. The Parish Clerk is to ask Hilbery Turf to strim around and under the bench on Cambridge Road opposite the Village Hall. The ‘No Parking on the Green’ sign has become very rusty; Cllr. N Shutes agreed to look at the sign to decide the best course of action.

There was concern about one of the ponds in Snakes Lane, which has had several tree tops discarded in it. Cllr. N Shutes agreed to have a look and assess the situation; it is unknown who owns the pond.

9.

Planning.

UTT/16/1203/FUL Change of use of annexe to separate residential dwelling. Little Hudsons, Lodge Field Gate Lane, Ugley. **No Comment.**

UTT/16/1154/LB Removal of asbestos material in cellar, replacement boilers with flue, termination point, replacing a chimney pot and fitting of alarm system with associated wiring, insertion of boxes, also replacement of pump and pipes. **No Comment.**

Planning decisions made by Uttlesford District Council

UTT/16/0277/FUL Proposed removal of existing stable block and erection of new stable block. Green Farm, Ugley Green, Snakes Lane, Ugley. **Approved.**

UTT/15/2982/FUL 36 houses on land adjacent to the primary school in Henham. **Refused**

10.

Parish Clerk's report.

The General Power of Competence

Proposal, Ugley Parish Council agree that they still meet the criteria for eligibility and can continue to exercise the 'General Power of Competence' for the coming year, Cllr. N Shutes proposed, Cllr. T Turner seconded, the vote was carried unanimously.

Proposal, Ugley Parish Council agrees to the future use of online banking for the Council's finances. Cllr. N Shutes proposed, Cllr. D Hilton seconded, the vote was carried unanimously.

A reply had been received from Mr. & Mrs. Hunt stating that they could not agree to the use of part of their land as a public footpath, this had been a suggestion at a previous Parish Council meeting by Dr. Mott.

Broadband

Mr. Andy Skelton was disappointed that the Parish Council had not sent out letters to every household in the village, giving information about how the Ugley area may obtain high speed service with providers, such as 'Gigaclear'.

The Council considered that the residents of Ugley had received enough information, with every house hold in the village receiving an invitation to a 'Gigaclear' presentation, and an article being placed in the June publication of 'St Peter's Magazine' giving information about high speed broadband and asking anyone interested to sign onto the 'Gigaclear' web site.

11.**Finance**

The Chairman, Cllr. N Shutes and the Parish Clerk signed the Annual Return for the year ended on 31 March 2016.

Uttlesford District Cllr. J Loughlin has given £750 of her New Home Bonus to Ugley Parish Council; the Councillors are to consider how best the money could be spent.

The following cheques were approved for signing.

101017	EALC	£133.13
101018	Hilbery Turf	£ 84.00
101019	Y Morton	£ 37.50
101020	Insurance	£330.54
101021	Hilbery Turf	£ 84.00

Cash flow circulated.

Cash Statement as at May 2016

Balance brought forward		<u>£6,156.00</u>
Precept		£2,387.00
New Home bonus		£ 750.00
Balance carried forward		£9,293.00
Payments		
101012	HM Customs	£ 133.40
101013	L Johnson	£ 533.50
101014	L Johnson	£ 129.55
101016	Hilbery Turf	£ 84.00
Total		£ 880.45
New Balance		£8,412.55

Transferred £3,000 from Community to Business

Represented by

Community Account	£3,339.15
Business Premium Account	£5,073.40
Total	£8,412.55

12.**Any other business.**

A new large sign has been erected at the entrance of Home Farm, the Parish Clerk is to contact Enforcement at UDC regarding whether planning permission was required.

The Parish Council agreed to pay 50% of the St Peter's church grass cutting fees.

The Union Jack on the flag pole outside the Village Hall has broken, leaving the flag at the top of the pole unable to be lowered. Cllr. N Shutes said that he knew someone with the machinery that may be able to bring the flag down.

Cllr. N Shutes stated that he thought the quiz night had been a great success, well attended with everyone enjoying the event.

There being no further business the meeting closed at 8.05pm

Next Meeting; Monday, 11 June 2016 at 7.00pm to be held in the Ugley Village Hall.

Signed

Chairman