

**Minutes of Annual Ugley Parish Council Meeting held on
21 May 2018**

Present

Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice Chairman), Cllr. Betty Francis, Cllr. David Hilton, Cllr. Roger Pryor Cllr. Jean Reay, Cllr. Tony Turner and Mrs. L Johnson (Parish Clerk).

Members of the Public

None

The meeting opened at 7pm

- 1. Election of Chairman.**
Cllr. N Shutes was proposed by Cllr. J Reay seconded by Cllr. T Turner, the vote was carried unanimously.
Resolved, Cllr. N Shutes is duly elected Chairman for the forthcoming year.
- 2. The ‘Declaration of Acceptance of Office’**
As Cllr. N Shutes was not present at the meeting, it was agreed the ‘Declaration of Acceptance of office’ would be signed at the next meeting on the 11 July 2017.
- 3. Election of Vice Chairman.**
Cllr. D Cross was proposed by Cllr. D Hilton, seconded by Cllr. B Francis, the vote was carried unanimously.
Resolved, Cllr. D Cross is duly elected Vice-Chairman for the forthcoming year.
- 4. Apologies for Absence –** Cllr. Nick Shutes, Cllr. David Cross, Cllr. Roger Pryor and District Cllr. Janice Loughlin.
- 5. Declarations of Interest –** None.
- 6.** The minutes of the meeting held on the 16 April 2018 were confirmed as a true record and signed by the Chairman.
- 7. District Councillor’s report –** Cllr. Janice Loughlin.
- 8. County Councillor’s report –** Cllr. Ray Gooding.
- 9. Clerk’s report**
The Chairman, Cllr. J Reay and the Parish Clerk signed the ‘Annual Governance Statement’ for the year ending 31 March 2018.

The Chairman, Cllr. J Reay and the Parish Clerk signed the ‘Accounting Statements’ for 2017/18.
- 10. Planning Applications**
UTT/

11. Financial Report

The following cheques were approved for signing.

BACS

Balance brought forward	<u>£5990.34</u>
Credits UTTDC Precept	£
Total	£9168.34
Total payments	£ 665.96
 Balance carried forward	 £8502.38

12. Any other Business (no decisions can lawfully be made under this item).

There being no further business the meeting closed at 7.30pm

Next Meeting; Monday, 9 July 2018 at 7.00pm to be held in the Ugley Village Hall.

Signed

Chairman