

# **Parish Council of Ugley**

## **Minutes of the Parish Council Meeting of Ugley held on Monday 19 May 2025 at 7.00pm, in the Ugley Village Hall**

### **Present:**

Cllr. Nick Shutes (Chair), Cllr. Elizabeth Reay (Vice Chair),  
Cllr. Jonathan Harding, Cllr. Clayton Powter, Cllr. Roger Pryor  
and Mrs. Louise Johnson (Parish Clerk)

### **Members of the Public:**

District Cllr. Janice Loughlin.

#### **1. Election of Chair.**

Cllr. Pryor proposed Cllr. Shutes as Chair for Ugley Parish Council for the coming year, Cllr. Powter seconded, the vote was carried unanimously.

#### **2. Cllr. Nick Shutes signed the Declaration of Acceptance of Office.**

#### **3. Election of Vice-Chair**

Cllr. Shutes proposed Cllr. Reay as Vice-Chair for Ugley Parish Council for the coming year, Cllr. Harding seconded; the vote was carried unanimously.

#### **4. To receive and approve apologies for absence:** Cllr. Nick Bowers and Cllr. Matt Francis.

#### **5. Declarations of interest:** No declarations.

#### **6. Approval of the Minutes:** The minutes of the meeting held on Monday 31 March 2025 were approved and signed by the Chair as a true and accurate record.

#### **7. District Councillor's report.**

Local Government are going ahead with Devolution. The Head of UDC, Cllr. Petrina Lees is holding meetings to discuss the impact that devolution will have on Uttlesford. Unfortunately, there have not been any minutes of these meetings circulated, so members do not know any details of how this will affect them in the future. At this present time, it looks like UDC will be joined with Harlow and Epping, but this may change.

UDC have set their budgets for 2025/2026. It is still not known by members whether UDC have sold their 50% in Chesterford Research Park. This was to be sold to plug a hole in its finances.

The solar farm at Maggots Farm, after being refused by UDC, has now been approved by the Planning Inspector.

The Local Plan hearing is scheduled for 10<sup>th</sup> – 19<sup>th</sup> June 2025.

#### **8. Planning applications submitted to UDC.**

There is currently no planning applications connected to Ugley.

**9. Parish Clerk's Report.**

It was agreed unanimously to give a payment to St. Peter's Church of £500, towards their maintenance of the church yard.

The Parish Clerk was given authority to pay the invoice of £391.75 to Ansvar Insurance.

**10.** Cllr. Shutes and the Parish Clerk signed the Certificate of Exemption 2024/2025.

**11.** Cllr. Shutes and the Parish Clerk signed the Annual Governance Statement 2024/2025.

**12.** Cllr. Shutes and the Parish Clerk signed the Annual Accounting Statement 2024/2025.

**13. Financial Report.**

Balance Brought Forward	£7,523.34
L Johnson	£771.79
EALC	£215.31
Hilbery Turf	£204.00
L Johnson	£21.00
HM Revenue	£64.61
Internal Auditor	£190.00
Total Payments	£1,466.71
<b>Bank Balance 19/05/25</b>	<b>£9,856.63</b>

Cllr. Shutes and Cllr. Reay signed the above payments, bank statement, and the payment schedule.

Cllr. Powter declared an interest in the following item, Cllr. Powter is a Cub Leader.

It was agreed unanimously to give a payment of £180 to the 1<sup>st</sup> Henham & Elsenham Cubs, to purchase solar powered lighting to use on their camping trip.

Cllr. Powter to inform the Parish Clerk on where to forward the payment to.

**14. Any Other Business (no decisions can lawfully be made).**

Cllr Reay reported that North Hall Road is in a very dangerous condition. The hedges are very overgrown there are large potholes, and the 'toot toot bridge' has still not been repaired.

The Parish Clerk will inform Essex Highways and Cllr. Gooding.

Cllr. Harding reported that due to all the extra traffic coming through Ugley, since Grove Hill had been closed, Snakes Lane has been severely damaged.

Cllr. Powter reported that on the lefthand bend in Pound Lane just passed the gate to the wood, a road sign is laying on the ground with a large lump of concrete attached to it.

The sign does not need re-erecting just removed.

Parish Clerk to inform Highways.

The meeting finished at 7.35pm.