

# **Parish Council of Ugley**

## **Minutes of the Parish Council Meeting of Ugley held on Monday 14 July 2025 at 7.00pm, in the Ugley Village Hall**

### **Present:**

Cllr. Nick Shutes (Chair), Cllr. Matt Francis, Cllr. Jonathan Harding,  
Cllr. Elizabeth Reay, and Mrs. Louise Johnson (Parish Clerk)

### **Members of the Public: 0**

1. **To receive and approve apologies for absence:** Cllr. Clayton Powter and Cllr. J Loughlin.  
**Absent:** Cllr. Roger Pryor and Cllr. Nick Bowers.
2. **Declarations of interest:** No declarations.
3. **Approval of the Minutes:** The minutes of the meeting held on Monday 19 May 2025 were approved and signed by the Chair as a true and accurate record.
4. **District Councillor's report.**  
In the absence of Cllr. Loughlin, the Parish Clerk read out the following;  
The Government has reinstated full planning powers at UDC.  
The Local Plan went very well. The results are due in September.  
The Uttlesford Community Achievement Awards are now open for nominations, closing date 7 August.  
UDC has been recognised for its improvements in taking climate action, achieving a score of 47% in the 2025 Climate Emergency UK Scorecards - the best score of any council in Essex.  
Emails have been sent by UDC for their annual electoral canvass of households; all residents should be receiving one.  
ECC are conducting a survey on the Local Government Reorganisation in Greater Essex, putting forward a case for 3 unitary authorities. UDC are also conducting their own survey with a case for 5 unitary authorities.  
There is currently some refuse lorries that do not make a warning sound to tell people when they are reversing; UDC are arranging for the repairs to be carried out.
5. **Planning applications submitted to UDC.**
  - 5.1. **UTT/25/1632/HHF** Garage conversion with new first floor. St. Aubyns, Cambridge Road, Ugley. **No objection.**

### **Planning application decisions made by UDC.**

- 5.2. **UTT/24/0543/OP** 240 houses north of Bedwell Road – **Refused.**  
**UDC Planning Committee refused this application on noise from the M11 as the principal reason.**
- 5.3. **UTT/25/1493/PIP** For 1 new dwelling at Land North of Lavenir, Cambridge Road, Ugley. **Refused.**

**UDC refused this application on its location, not having access to sustainable travel modes, so would be reliant on a private car. Also, it would harm the rural character and beauty of the countryside.**

**6. Parish Clerk's Report.**

ECC are again making available one tonne of winter salt for parish/town councils to use on local highways

The Parish Clerk will contact Cllr. Pryor and Cllr. Powter to ask if any more salt is required for Ugley.

**7. Financial Report.**

Balance brough forward	£9,856.63
Scouts	£180.00
St Peter's Church	£500.00
Ansvar Insurance	£391.75
Hilbery Turf	£306.00
L Johnson	£792.79
H M Revenue	£192.80
Hilbery Turf	£204.00
ICO	£47.00
Expenses	£123.47
Total Payments	£2,737.81

**Bank Balance – 14 July £7,118.82**

Any Other Business (no decisions can lawfully be made). There was no other business.

8. Cllr. Reay asked, when the councillors are asked to make decisions on planning applications between parish council meetings, would the Parish Clerk send the planning documents to the councillors. This would save them having to look at UDC's website and having to go through all the documents. The Parish Clerk agreed to do this in future.
9. Cllr. Reay reported that still Essex Highways had not made the 'toot toot bridge' in North Hall Road safe. Recently some barley had been spilt on the road, a cyclist could easily slide on this and end up in the ditch. Plus, on another part of this road where the barrier to the ditch had been damaged it had only taken Essex Highways a few weeks to erect plastic fencing to minimise the danger, yet, still after 8 months nothing has been installed on the 'toot toot bridge'. The Parish Clerk will contact Cllr. Gooding.
10. A hedge belonging to Ugley Hall, has encroached onto Patmore Fields Road. This has led to vehicles having to mount the opposite verge, causing damage and potholes. Cllr. Reay said she would ask the owner if she would please arrange for the hedge to be cut back.
11. Cllr. Gooding had ensured councillors, at May's meeting, that once Grove Hill was open Highways would carry out the repair on Snakes Lane. As Grove Hill is now open the Parish Clerk will remind Cllr. Gooding.

The meeting finished at 7.46pm.