

Parish Council of Ugley

Minutes of the Parish Council Meeting of Ugley held on Monday 20 October 2025 at 7.00pm, in the Ugley Village Hall

Present:

Cllr. Nick Shutes (Chair), Cllr. Elizabeth Reay (Vice Chair),
Cllr. Jonathan Harding, Cllr. Roger Pryor, Cllr. Nick Bowers, Cllr. Clayton Powter and
Mrs. Louise Johnson (Parish Clerk)

Members of the Public: 0

1. **To receive and approve apologies for absence:** Cllr. Matt Francis and Cllr. J Loughlin.
2. **Declarations of interest:** None.
3. **Approval of the Minutes:** The minutes of the meeting held on Monday 14 July 2025 were approved and signed by the Chair as a true and accurate record.
4. **Planning applications submitted to UDC.**
 - 4.1. **UTT/25/2654/HHF** Proposed single storey extension replacing existing conservatory and conversion of existing garage to form linked residential annexe. Pound Cottage, Pound Lane, Ugley. **No objections.**
 - 4.2. **UTT/25/2640/OP** Outline application with all matters reserved except access for the erection of 1 no. self-build dwelling. The White Cottage, Ugley Green.
Ugley Parish Council object to this application on the grounds of over development in the countryside. This development contravenes policies S7 and GEN1(e) of the adopted Uttlesford Local Plan 2005, and the National Planning Policy Framework 2021. The development fails to recognise the character and beauty of the countryside. The adverse impact of the development significantly outweighs its minimal benefits.
 - 4.3. **UTT/24/0543/OP** Land North of Bedwell Road and East of Old Mead Road Ugley and Henham. Outline planning permission with all matters reserved except access for the erection of up to 240 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point. **Following its refusal by UDC, this application is scheduled to be appealed on 3 December 2025, with proceedings expected to last six working days. Gladman has now withdrawn the Section 106 payment of £100,000, which was initially designated for the Ugley Village Hall.**
 - 4.4. **UTT/25/1973/OP** Outline application, with all matters reserved except for access, for 1 no. dwelling and associated works Land Off Vicarage Lane.
Refused by UDC.

5. Clerk's Report.

All councillors have reviewed the Standing Orders; no amendments were deemed necessary.

The budgets and precept for 2026/27 must be submitted to UDC by 23 January 2026. The Parish Clerk is to begin reviewing the budgets before December's Parish Council meeting.

Due to complaints about speeding through Ugly Green, the Parish Clerk contacted the Essex Police to discuss forming a Speed Watch Team. The police have agreed to assist once volunteers are organised. The Parish Clerk emailed the complainant to see if he would be willing to organise a volunteer team, but there has been no response so far. Councillor Bowen said he would follow this up with the resident.

It was agreed, that the Parish Clerk could purchase a new laptop to the value of up to £700.

The Parish Clerk gave out newsletters to all councillors regarding the Local Government Reorganisation.

6. Financial Report.

Balance brought forward	£6,314.82
Precept	£3,800.00
L Johnson	£804.11
HM Revenue	£329.92
The Link	£55.00
Bank Balance as of 20 October 2025	£8,925.79

Cllr. Shutes and Cllr. Reay signed the above payments, bank statement, and the payment schedule.

7. Any Other Business (no decisions can lawfully be made).

Councillors will erect the Christmas Tree on Ugley Green on 6 December 2025.

No work has yet commenced on the Toot Toot bridge.

The Parish Clerk is to report to Highways the road sign that is damaged on Cambridge Road opposite Pennington Lane.

The bus shelter across from the Village Hall requires repairs. The Parish Clerk will obtain a quote for the work.

The meeting finished at 8.00pm