

# Ugley Parish Council

## Minutes of Parish Council Meeting held on 12 September 2016

**Present;** Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice-Chairman), Cllr. Betty Francis, Cllr. David Hilton, Cllr. Roger Pryor, Cllr. Jean Reay, Cllr. Tony Turner and Mrs. L Johnson (Parish Clerk).

**Members of the Public:** None Present.

The meeting opened at 7.00pm

1. **Apologies for Absence** – District County Councillor J Loughlin.
2. **Declarations of Interest** – None
3. The minutes of the meeting held on the 11 July 2016 were confirmed as a true record and signed by the Chairman.
4. **County and District Councillors reports**  
Neither was present.
5. **Defibrillator**  
It was agreed that the Parish Clerk would try and organise a presentation from ‘Community Heartbeat’, questions for consideration were;
  - The time scale, how long a person having a cardiac arrest can survive before treatment has to be administered.
  - The best place for it to be installed, so that it would be a benefit for the majority of the village.
  - Funding.
  - Who would pay for the electricity?
  - Training.
6. **Clerk’s Report**
  - Pond in snakes Lane** – A Land Registry title plan shows that the pond which is currently full of tree tops is on the resident’s land, therefore the Parish Council can take no further action.
  - School Bus** – The local bus has recently increased its fees, parents whose children take the bus to school have had an increase from £350 per year to over £600, with another further increase due next year to nearly £900 per year. Essex County Cllr. Ray Gooding stated this is the commercial operator putting their fees up, and they have been kept unrealistically low for more than 8 years and have made all the increases in one jump. Cllr. Gooding is making representations to ‘Passenger Transport’ for further clarification in regards to this issue.
  - Risk Assessment** – The Parish Clerk has produced a draft ‘Risk Assessment’ for Ugley Parish Council. All Councillors were asked to read through and bring any amendments to the next Parish Council meeting.
  - Litter Bins** – It was agreed to purchase a Topsy 2000 litter bin in deep green for £148 + VAT to install by the Millennium Wood in Pound Land.

**Superfast broadband** – An email had been received from Cllr. Lindy McDermott, who is a member of Quendon and Rickling Parish Council. Cllr. McDermott believes that as Gigaclear is in our area; Superfast Essex will no longer be commissioning BT's 'Superfast Broadband' which was due July 2017; it was agreed to see if Gigaclear obtained the number of customers required to make their work in the Ugley area viable.

**Actions from previous minutes –**

- The caravan on the wide verge near the motorway down from Patmore End, which was reported to UDC, was found not to have been abandoned. The Parish Clerk is to find out if a court order informing the occupant to 'move on' has been served.
- The kerb stones at the junction of Cambridge Road and Patmore End by the Chequers Public House are being scheduled to be repaired by Essex Highways.
- The blocked drains on the B1381 through Ugley, at present do not meet Highway criteria for work to be carried out.
- A letter was sent to Home Farm Trust regarding the clearance of the brickwork; this has now been carried out.
- The public footpath sign in Pound Lane is in need of repainting, this has still not been completed; the Parish Clerk is to contact Highways again.
- Hilbery had completed the strimming around the bench on the green, but the bus shelter by the Chequers Public House still has many leaves in it.
- The footpath by the Chequers Public House is scheduled to be completed by Highways.
- The metal seat on the triangular green has been repaired.
- Enforcement Officers at UDC confirmed the sign by Home Farm had been erected without planning permission, they had passed the enquire on to Essex Highways; as the sign has still not been removed the Parish Clerk will contact Highways.

**7. Plans**

- (i) **UTT/16/2556/LB** Replacement and repair work to the internal render and walls in the front living room, dining room and first bedroom. Hollyhocks, Patmore End, Ugley. **Ugley Parish Council agreed 'No Comment'.**

**Decisions made by Uttlesford District Council**

- (ii) **UTT/16/1154/LB** Removal of asbestos material in cellar, replacement boilers with flue termination point, replacing chimney pot and fitting of alarm system. The Old Vicarage, Vicarage Lane, Ugley. **Approved by UDC.**
- (iii) **UTT/16/1203/FUL** Change of use of annexe to separate residential dwelling. Little Hudsons, Lodge Field, Gate Lane, Ugley. **Approved by UDC.**
- (iv) **UTT/16/1179/FUL** The use of land for the stationing of caravans for residential family gypsy pitch. Land at North Hall Road, Ugley. **Refused by UDC.**
- (v) **UTT/16/1591/HHF** Enclosure of carport and erection of two storey extension to existing garage incorporating 4 dormer windows to form additional garage space and ancillary gym above. Alteration to gain access from north-east of the estate. Orford Hall, Pound Lane, Ugley. **Withdrawn.**

(vi) **UTT/16/1537/FUL** Proposed change of use of land from paddock and construction of hard surface tennis court with surround fencing. Green Farm, Ugley Green, Snakes Lane, Ugely. **Approved by UDC.**

8. **Finance**

Cash flow circulated, there were no questions.

Statement balance brought forward	£8,102.96
Interest	£ 0.63
Total	£8,103.59

Payments

101022	Hilbery Turf	£ 84.00
101023	H M Revenue	£ 133.60
101024	L Johnson	£ 539.04
BACS	EALC	£ 133.13
BACS	M Burke	£ 180.00
BACS	M Burke	£ 180.00
BACS	Hilbery Turf	£ 84.00
BACS	L Johnson	£ 22.10
BACS	Hilbery Turf	£ 84.00
BACS	L Johnson	£ 77.54

Total £1,517.41

Balance £6,586.18

Represented by

Community account	£1,511.70
Business Premium account	£5,074.48
Total	£6,586.16

The following cheques and payments were approved for signing;

101025	Uttlsford Association of Local Councils	£ 25.00
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Any other Business (no decisions can lawfully be made under this item).

9. Cllr. Reay informed the meeting that the funds for producing St. Peter's Magazine, have been exhausted. It would no longer be able to continue unless some funding was found. It was agreed in principle that the Parish Council would like to give funds to keep it in circulation. Cllr. Reay agreed to find out the yearly cost of producing the magazine and the revenue received from the advertising.
10. Cllr. Turner said it was good news that Fairfield Partnership Development had lost their appeal to build 800 dwellings between Elsenham and Henham; although Fairfield Partnership could still form part of UDC's new Local Plan.

There being no further business the meeting closed at 7.55pm

Next Meeting; Monday 24 October 2016 at 7.00pm, to be held in the Ugley Village Hall.

Signed

Chairman