

Ugley Parish Council

Minutes of Parish Council Meeting held on 11 September 2017

Present:

Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice-Chairman), Cllr. Betty Francis, Cllr. David Hilton, Cllr. Roger Pryor, Cllr. Jean Reay, Cllr. Tony Turner, Mrs. Louise Johnson (Parish Clerk).

Members of the Public:

None

The meeting opened at 7.00pm

1. **Apologies for Absence:** District Cllr. Janice Loughlin.
2. **Declarations of Interest:** None
3. The minutes of the meeting held on 10 July 2017 were confirmed as a true record and signed by the Chairman.
4. **Clerk's Report**
The Clerk reminded the Councillors there is still £500 to spend from the Home bonus before the end of the financial year, 31 March 2018.

Unfortunately due to illness of the contractor the resurfacing of the car parking area in front of the entrance to the Millennium Wood was still to be carried out.

In May 2018, the Data Protection Act will be replaced by the EU's General Data Protection Regulation. The Parish Clerk is to attend a briefing in November 2017 at EALC, regarding the new rules around the storage and handling of personal data.

5. **Planning Applications, Comments by Ugley Parish Council**
 - a) **UTT/17/2256/FUL** Demolition of existing clubhouse and outbuilding and erection of new detached dwelling. Former Club House, Cambridge Road, Ugley.
No Objection.
 - b) **UTT/17/2428/HHF** Erection of single storey rear extension. Extension to be clad in black horizontal boarding, to match existing ancillary buildings and bargeboards on existing house. Existing windows of property to be replaced with Heritage Range Aluminium windows. The Forge, Cambridge Road, Ugley.
No Objection.
 - c) **UTT/17/2484/DFO** details following outline application UTT/16/1792/OP for 1 dwelling and detached garage, details of layout, scale, landscaping and appearance. Land at Chestnut Cottage. Cambridge Road, Ugley.
Ugley Parish Council notes that the developer has reduced the scale of the building, but it still creates an overbearing presence. The Parish Council

still stand by their objections made on the original application, namely: the lack of visibility at the access onto this very busy fast road. Ugley Parish Council fully support the objections made by Essex County Council to the original planning application.

- d) UTT/17/2456/FUL** Change of use of the existing Coach House into a 3 bedroom holiday let. The Old Vicarage, Vicarage Lane, Ugley.
No Objection.

Decisions made by Uttlesford District Council

- e) UTT/17/1569/DFO** Details following outline approvals UTT/16/1792/OP for demolition of outbuilding and erection of 1 dwelling and detached garage – details of appearance, landscaping, layout and scale. Land at Chestnut Cottage, Cambridge Road, Ugley. **Refused.**
- f) UTT/17/0988/HHF** Proposed conversion of detached garage to provide tourist holiday accommodation. Guyvers Patmore End, Ugley Road, Ugley. **Approved.**
- g) UTT/17/1450/LB** Proposed single storey Garden Room with pitched tiled roof and double glazed gable end. Parsonage Farm, Vicarage Lane, Ugley. **Approved.**

Financial Report

Cash flow circulated, there were no questions.

Payments approved since last meeting;

Payment requiring authorisation;

Statement balance brought forward £7303.43

BACS Hilbery Turf £ 168.00

BACS L Johnson £ 83.92

101030 Uttlesford Associationn of
 Local Councils £ 25.00

101031 J Reay £ 50.90

Balance carried forward £6975.61

Community account £6975.61

6. Any other Business (no decisions can lawfully be made under this item).

Cllr. Francis asked if a polite letter could be sent to the new residents of Chestnut Cottage, advising them that the boards that the previous owner had placed from the property across the ditch to make an access onto the Village Green, had never been authorized and therefore this was not a legal right of way.

The meeting closed at 8pm

Next meeting is on Monday 23 October 2017 at 7.00pm, in the Ugley Village Hall.

Signed