

Ugley Parish Council

Minutes of Parish Council Meeting held on 8 April 2019

Present:

Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice-Chairman), Cllr. Roger Pryor, Cllr. Betty Francis, Cllr. Jean Reay and Mrs. Louise Johnson (Parish Clerk).

Members of the Public:

District Cllr. Janice Loughlin
Mr. C Powter.

The meeting opened at 7.45pm.

1. **Apologies for Absence. None.**
2. **Declarations of Interest. None.**
3. **Open to the public.**
4. **Signing of the Minutes**
The minutes of the meeting held on 25 February 2019 were confirmed as a true record and signed by the Chairman.
5. **District Cllr. Janice Loughlin's Report.**
Uttlesford District Council (UDC) is holding a Full Council meeting on 9 April 2019, after which all activities will cease until after the election on 3 May 2019.
There is, however, a UDC Planning Committee meeting being held on 10 April 2019, at this meeting, planning application UTT/19/0025/FUL, Land adjacent to Maughans, Field Gate Lane, Ugley, is to be determined. This application is to erect 1 new detached house and garage, the previous application was refused by Officers. This application has been referred to the Planning Committee by Cllr. Artus, District Councillor for Broad Oak and Hallingbury.
6. **Planning Application**
 - a) **UTT/19/0756/HHF** Proposed single storey rear extension to create a garden room and single storey rear ground floor extension to create en-suite bathroom. **No Comment.**

Planning application decided by UDC
 - b) **UTT/18/33456/HHF** Erection of a lean-to tractor shed and log store. Green Farm, Ugley Green, Snakes Lane. **Approved.**

- c) **UTT/18/1829/LB** Erection of a single side extension, creation of new bedroom over existing kitchen and replacement of all windows. The Essex Barn, North Hall Road, Ugley. **Approved.**
- d) **UTT/18/2391/LB** Installation of replacement windows. Carters Barn, North Hall Road, Ugley. **Withdrawn.**
- e) **UTT/18/344/HHF** Single storey rear extension. The Paddocks, 29 Bedwell Road, Ugley. **Approved.**

7. Clerk's Report

On the request by a resident, the Clerk had reported to Highways how in places, Pound Lane Road is very narrow making it dangerous. Photographs were taken and sent to Highways showing buses using the whole of the road on a blind bend near Rose Cottage. Highways response was:

We have investigated and risk-assessed this issue. Every report we get is treated as very important and we aspire to repair all highway defects in good time. Essex is a large county and across a network covering more than 5000 miles of road, more than 1500 structures and 127,000 street lights we need to prioritise how we spend your council tax money to best effect for all residents. At present we prioritise our principal road network, the repair of the worst pot holes and other safety critical work such as flooding and bridge repairs. Our recent investigation of this issue has concluded that it is not as serious as many other issues we are aware of, so we won't be taking any further action on it. This does not mean that this report is not important to us. The location will be regularly monitored through scheduled inspections and we may take action in the future if there has been significant deterioration.

It was agreed to renew the membership to EALC at an annual fee of £146.23.

All Councillors were informed that they had to complete a 'Register of Members Interests' form, which must be returned within 28 days of taking office. It was agreed to complete these forms at May's Annual Parish Council meeting.

A copy of Ugley's Standing Orders, Financial Regulations and Code of Conduct was handed out to Mr. C Powter who is due to take office on 6 May 2019.

Councillors were informed that Mr. Mike Young from the Hundred Parishes Society would be giving a short talk at the Parish Council's meeting on 20 May 2019.

Cllr. Shutes and the Parish Clerk signed the 'Certificate of Exemption' form.

8. Financial Report

Cashflow – Circulated

Payments requiring authorisation

BACS L Johnson	£ 163.01
BACS St Peters Fabric	£ 725.00
BACS L Johnson	£ 567.67
BACS HMRC	£ 142.20
Total	£1,597.88

Cash Statement April 2019

Balance brought forward	<u>£7,948.68</u>
VAT refund credit	£ 135.30
Sub-total	£8,083.98

BACS L Johnson	£ 163.01
BACS St Peters Fabric	£ 725.00
BACS L Johnson	£ 569.67
BACS HMRC	£ 142.20
Total debits	£1,599.88
Bank Balance	£6,484.10

9. **Any Other Business** (no decisions can lawfully be made under this item).
Highways have painted round some of the potholes on Patmore Road, in preparation of repairing them, however, they have not completed the whole duration of the road.
10. The grass cutting contract has been extended to include the grass verges around the pond by The Old School House, on Ugley Green.
11. Some damage has been done on Ugley Green, caused by a vehicle driving on it. The Parish Clerk is to arrange for it to be repaired.
12. The Parish Clerk was asked to write a letter of ‘thanks’ to Mr Nick Plummer, who did an excellent job on the litter picking day, filling 6 rubbish sacks.
13. The meeting finished at 8.25pm.

The Annual Parish Council meeting is to be held on Monday 20 May 2019 at 7.00pm, in the Ugley Village Hall.

Signed