

## Ugley Parish Council

### Minutes of Parish Council Meeting held on 9 September 2019

#### Present:

Cllr. Nick Shutes (Chairman), Cllr. David Cross (Vice-Chairman),  
Cllr. Nick Bowers, Cllr. Matt Francis, Cllr. Clayton Powter, Cllr. Roger Pryor,  
Cllr. Elizabeth Reay and Mrs. Louise Johnson (Parish Clerk).

#### Members of the Public:

1 plus District Cllr. Janice Loughlin

The meeting opened at 7.45pm.

1. **Apologies for absence.** Essex County Cllr. Ray Gooding and Cllr. Roger Pryor.
2. **Declarations of Interest.** None.
3. **Open to the public.**  
Mr. Matthew Robinson, chairman and trustee of Ugley Village Hall said he was making tentative enquires into holding a village fete on the Ugley Green in the summer of 2020. The fete would require closing the road around the green. Cllr. Loughlin said she would ask the Chairman of Berden Parish Council to contact Mr. Robinson, as Berden Village had closed a road in their village this year to hold their annual fete. Cllr. Shutes said he thought the fete was an excellent idea and the Parish Council would help in any way if required.
4. **Signing of the Minutes**  
The minutes of the meeting held on 8 July 2019 were confirmed as a true and accurate record and signed by the Chairman.
5. **Proposal,** Elizabeth Reay is co-opted as a Councillor onto Ugley Parish Council. Cllr. Shutes proposed, Cllr. Cross seconded, the vote was carried unanimously. Cllr. Reay signed the Declaration of Acceptance of Office.
6. **District Cllr. Janice Loughlin's Report.**  
Many of the committees at UDC had closed through August. Stansted Airport planning application was conditionally approved in November 2018, but because of concerns that the conditions laid down by the Planning Committee in November 2018 have not been met, final approval, could not be granted, so it was officially still pending. UDC had made the decision at a meeting on 30 June 2019 to refer the 2018 Stansted Airport planning application back to the Planning Committee for further consideration. The proposal received overwhelming cross-party support. The Planning Committee are now considering other material factors and/or changes in circumstances that have arisen since November 2018. The application will probably be heard by the Planning Committee in November 2019.

UDC fully supports the new Local Plan and is not going to make any changes; the plan is now with the Inspector.

Cllr. Shutes asked Cllr. Loughlin to look at the planning details on an application for a new dwelling that was currently being built in Passage Farm.

Uttlesford District is not a smokeless zone; so unfortunately, there are no restrictions on bonfires in this area.

## 7. **Planning Application**

Cllr. Reay left the meeting as she has an interest in the following planning application.

- a) **UTT/19/1965/FUL** Demolition of dwellings and construction of 2 replacement dwellings including alterations to access. 1 & 2 Ugley Hall Cottages, Ugley Road.  
**Ugley Parish Council has no objections to this planning application.**

Cllr. Reay returned to the meeting

- b) **UTT/17/3573/OP** **Fairfield Land to the North West of Elsenham and Henham**  
Outline application with all matters reserved except for access, for up to 350 dwellings, 1 no. primary school including early years and childcare setting for up to 56 places, open spaces and landscaping including junior football pitch and changing rooms, access from B1051 Henham Road with associated street lighting and street furniture, pedestrian, cycle and vehicle routes. Pedestrian and cycle link to Elsenham Station and potential link to Hailes Wood, vehicular and cycles parking. Provision and/or upgrade/diversion of services including water, sewerage, telecommunications. Electricity, gas and services media and apparatus, on-plot renewable energy measures including photo-voltaic, solar heating and ground source heat pumps, drainage works, sustainable drainage systems and ground and surface water attenuation features, associated ground works, boundary treatments and construction hoardings.  
**Ugley Parish Council fully supports Elsenham and Henham Parish Councils objections, and previous objections that were submitted in 2018.**  
**Ugley Parish Council currently only have one member, Cllr. Cross, on the Save Our Villages Committee, Cllr. Shutes agreed to become a second member.**  
**It had been suggested that Ugley Parish Council pay a donation towards the cost of fighting this development, Cllr. Cross is to establish the amount that the Committee would find acceptable.**

### **Planning application decided by UDC**

- c) **UTT/19/0326/HHF** Erection of ancillary annexe. Sundown, Cambridge Road, Ugley.  
**Refused, the introduction of the annexe would have an unacceptable harmful effect on the open character and appearance of the site and surrounding area.**  
**Appeal lodged.**
- d) **UTT/19/0756/HHF** Proposed single storey rear extension to create a garden room and single storey rear ground floor extension to create en-suite bathroom. The Hermitage, Snakes Lane, Ugley. **Refused.**  
**The cumulative increase of this proposal would be detrimental to the size, scale and form of the original building that would be harmful to the fabric and setting**

**of the listed building. The proposal therefore fails to comply with the NPPF and ULP ENV2 and H8.**

**8. Clerk's Report**

It was agreed not to purchase a new salt bin at present.

It was agreed to continue with the subscription of The Link for the year November 2019 – October 2020 at a cost of £55.

Essexinfo.net have been providing free websites since 2005, the service is no longer viable and they are going to close on 31<sup>st</sup> March 2020. Ugley Parish Council will therefore, have to set up a new website. It was suggested that the Parish Council could be part of the Village Hall website.

The Parish Clerk is to contact Mr. Robinson, founder of the Village Hall website, to see if this could be a possibility. The Parish Clerk will also look at other options.

Cllr. Francis said he would look at the best options for a new parish laptop.

Uttlesford District Council has asked the Parish Council if they would like to keep the telephone box near Stoney Close, Cambridge Road, adopt it or have it removed; the phone had not been used in the last 12 months. It was agreed to have the telephone box removed.

Cllr. Anthony Gerard, Portfolio Holder for Residents and Community Partnerships, Police and Emergency Services, is going to attend the next Ugley Parish Council meeting on 21 October 2019. His aim is to try and understand our issues, concerns and needs better; so we can all work together to improve all our lives here in Uttlesford and plan for the future of the next generation.

**9. Financial Report**

Cashflow – Circulated

The following payments were authorised.

Balance brought forward	<u>£8,033.00</u>
BACS Stansted Link	£ 15.00
BACS Hilbery Turf	£ 96.00
BACS UDC Election	£ 115.35
BACS Norton Anti-virus	£ 59.99
BACS Hilbery Turf	£ 96.00
Total debits	£ 382.34
Bank Balance	<u>£7,650.66</u>

**10. Any Other Business** (no decisions can lawfully be made under this item).

Cllr. Francis and Cllr. Powter reported on the new signs that had been erected in the village. The sign by the bus stop on Ugley Green pointing to Dellow Lane reads 'Snakes Lane leading to Dellows Lane'. Not only is this grammatically incorrect it is also superfluous as there is already a figure post indicating Dellow Lane, plus where

the sign has been erected, it completely blocks the right side sight line for drivers leaving Dellows Lane. The Parish Clerk is to contact Uttlesford District Council asking them to remove the sign.

The bench on Cambridge Road by the entrance to the Village Hall is in need of repair. The Parish Clerk is to arrange for the work to be carried out.

Cllr. Reay asked about the procedure when dealing with Travellers on unauthorised sites. The Parish Clerk said that if the Travellers are not causing disturbance then Uttlesford District Council will usually allow them to stay for a few weeks, and then move them on. If however, the Travellers have a lack of sanitary arrangements, they should be reported straight away to Environment Health.

As there are currently only two authorised signatures for the Parish Council's bank account, a third signatory is required: the Parish Clerk will add this to the next meeting's agenda.

There are several hedges around the village that are not cut regularly enough to stop them from becoming over grown and encroaching onto the pavements. When Essex Highways are asked to cut them back, a standard reply is received saying; "We have investigated and risk-assessed this issue. Our recent investigation of this issue has concluded that it is not as serious as many other issues we are aware of, so we won't be taking any further action on it. The location will be regularly monitored." The Parish Council may have to in the future increase the precept to pay for these hedges to be cut back for the safety of residents.

**11.** The meeting finished at 8.55pm.

The next Parish Council meeting is to be held on Monday 21 October 2019 at 7.00pm, in the Ugley Village Hall.

Signed